SkillsUSA South Carolina
State Officer
Application & Information Packet

Candidates Seeking Office for 2022-2023 School Year

Application Deadline: January 31, 2022 by 11:59 pm

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Instructions

1. Email the ENTIRE PACKET to the State Executive Director, Joseph Chapman, at jchapman@skillsusasc.org by January 31, 2022 at 11:59 pm. Mailed packets will not be accepted, they must be in electronic format with all information filled typed in using the fillable pdfs provided. Signatures may be electronic or candidates may print the packet and have physically signed, then scan and turn in electronically (email).

2. A letter of recommendation from the candidate's SkillsUSA Advisor must be included with the packet in order to be considered.

3. Candidates must provide a typed copy of their candidate speech by March 1, 2022 at 11:59 pm for review by the State Executive Director or designee. See page # for details about the requirements of the speech. Submissions should go to Joseph Chapman at jchapman@skillsusasc.org along with any major deviations from originally submitted speeches.

4. Candidates must wear Class A (red blazer) for their Written Test, Oral Interview, House of Delegate Vote (speech), and at the Closing Ceremonies.

5. In reference to campaigning, the State Executive Director may cancel any campaigning activities if the number of candidates are equal to or less than the number of positions available.

6. Only two individuals from each chapter/school may receive endorsements to become a State Officer for each given year unless the State Executive Director determines the need for additional officers.

Requirements of a State Officer

- Must have an active, paid membership by March 1, 2022 and maintain their membership through June 30, 2024.
- Must maintain enrollment in a state recognized, secondary level, Career & Technical Education program during the semester of candidacy and the entire 2022-2023 school year.
- Must have the endorsement of their chapter/school. This includes local advisor, lead chapter advisor, and designated administrators.
- Must provide a letter of recommendation when turning in this packet per the instructions on page 3.
- Must be available to represent the state through personal appearances during tenure of office.
- Must present a speech to a panel of judges and then to the state delegates at the State Leadership and Skills Conference in March 2022.
- Must complete the entire Officer Process required for candidates (page #)
- Must be available for virtual meetings from the announcement of election through the end of tenure.
- All elected officers are required to attend the SkillsUSA South Carolina Officer Workshop, occurring in June 2022 (exact dates and locations to be determined). Any elected officer who does not attend will be required to resign their office unless the State Executive Director determines extenuating circumstances.
- All elected officers are required to attend the meetings, events, activities, and conferences that are listed on the Candidate Agreement Form (page #).

Responsibilities and Expectations

- Understand the mission and goals of SkillsUSA and SkillsUSA South Carolina.
- Understand the SkillsUSA South Carolina Bylaws and Policies.
- Understand and know the SkillsUSA Creed, Motto, Emblem, and Colors.
- Understand and know the SkillsUSA Framework, Program of Work, and Chapter Excellence Program.
- Understand, memorize, and be able to recite the SkillsUSA Pledge.
- Be familiar with the current SkillsUSA Membership Handbook and its contents (formerly known as the Student Leadership Handbook).
- Be familiar with the organizational structure and policies of SkillsUSA South Carolina.
- Understand and correctly use parliamentary procedure, according to Robert's Rules.
- Memorize and be able to recite/complete appropriate ceremonies and rituals.
- Attend all required meetings.
- Be prepared to organize and conduct state meetings.
- Be prepared to serve as a speaker in front of various types and size crowds.
- Be loyal to SkillsUSA South Carolina and your fellow officers.
- Assist other officers to accomplish their tasks.
- Respect all officers, board members, and their positions.
- Maintain outstanding professionalism as you represent the state association, whether in connection to your obligations or outside of them. Be helpful, respectful, and responsible to all people.
- Mentor and advise chapter officers and advisors across our state association.
- Complete all tasks and responsibilities assigned by the State Executive Director or designee.

Officer Process Overview

There are multiple steps and multiple evaluations during the process for choosing state officers. Here is a brief overview to give each candidate an idea of what the process may look like, although it may vary based on various factors.

Scoring Rubric

30% House of Delegate Vote (membership vote)
30% Oral Interview
20% Written Test
10% Professional Demeanor / Observations
10% Application

House of Delegate Vote (30%)

Each candidate will have three minutes in the House of Delegates to deliver their campaign speech. Delegates are member representatives from each chapter based on membership numbers within that chapter. A secret ballot vote will follow all speeches.

Speech

A copy of the candidate's speech must be submitted to the State Executive Director by March 1, 2022 at 11:59 pm of suffer a penalty in scoring and may or may not be allowed to provide speech at Delegate Vote. See page 3 for instructions on sending. The State Executive Director will approve or disapprove campaign material based on appropriateness at his/her discretion. Once the speech is submitted, any major deviations from material should be provided and approved. Any major deviations not approved, but used during the House of Delegate session may result in penalty at the State Executive Director's discretion.

Oral Interview (30%)

Each candidate will sit before a board of two to five interviewers. These individuals will consist of current state officer(s), the state executive director (or designee), and representatives from the board, alumni and/or business/industry. An impartial adult may be in the room to supervise, but will have no input in the screening process. Advisor(s) of the candidate being interviewed may sit in the room at the candidate's discretion, but will have no input and will not be present for any discussion by the interview board. During interviews, each candidate will be asked the same three to five questions. Follow-up questions may be asked and may vary from candidate to candidate based on their previous answers. Questions are usually open ended or require some detail within their answer. Questions will cover the qualifications for becoming a State Officer. This includes topics listed in this application under the Requirements, Responsibilities, and Expectations, although, general professional related questions may also be asked.

Written Test (20%)

The written test is given at the State Leadership and Skills Conference on the same day as the candidate interview. The test will be administered and turned into the proctor, which will then be scored by the State Executive Director (or designee). Questions will cover anything listed in the Requirements, Recommendations, and Expectations listed in this application. The SkillsUSA national website, state website, and the SkillsUSA Membership Handbook are good resources to get started. The format may consist of multiple choice, true/false, matching, and short answer. Test booklet, answer sheet, and writing utensils will be provided on site.

Professional Demeanor / Observations (10%)

Candidates are being observed for their professional demeanor, attitude, and character from the moment they arrive through the beginning of the closing ceremonies. This is being done by current state officers, board members, the state executive director, and other designated persons in order to gauge their social behavior, interactions between fellow candidates and students, interactions between candidates and their advisors, and more. Although the scoring portion of this stops at the closing ceremonies, the process continues for the entirety of their tenure in office. It helps determine positions, responsibilities, and more.

Written Application (10%)

Candidates are scored based on their ability to prepare documents in a proper and professional manner, meet deadlines, follow written instruction, and meet deadlines. This is judged by the State Executive Director or designee.

Order of Events

- Applications will be checked for accuracy and completeness as they are received. Following the deadline, scoring and scheduling will begin.
- Written Application will be scored first, done shortly after the application deadline.
- Candidates are required to attend the State Leadership and Skills Conference, including at a designated time on Wednesday, March 23, 2022 OR Thursday, March 24, 2022 (exact date and time will be provided shortly following the deadline for applications).
- Candidates will take the Written Test, all at once, on the above designated date(s).
- Candidates will then be placed in a holding area and will be called into the interview room one at a time. This will be done at random, by volunteer, or another format chosen by the interview board at the time.
- Immediately following the interview, candidates will take a practice run of their speech in front of the interview panel and receive feedback. The candidate must stand to give this speech. They may use a copy of their speech when speaking, although it is always recommended that they memorize it if able.

- Following all interviews, candidates will be given a briefing on what will occur next. They may be dismissed for the time or there may be some early responsibilities provided to help with the conference itself.
- During the conference, there will be a delegate session which will include the candidate speeches and voting process. Candidates will perform their speeches, on stage at a podium with microphone, in front of the voting delegates, during a designated session. The order of speeches will be determined by the interview board and will be provided in advance. Candidates may use a copy of their speech with them and it is recommended that they have one available if needed, although it is also recommended that it only be used if absolutely necessary. Memorization of the speech will appear more professional and powerful to the voting delegates. Delegates will vote following all speeches in a secret ballot.
- Following this vote, scores will be tallied and candidates will be notified of the results.
- Candidates chosen as state officers must be present at the closing ceremonies and will be sworn in as state officers for the 2022-2023 school year. Pictures will follow.

Attire

Candidates must be in Class A (red blazer) attire for their Written Test, Oral Interview, House of Delegate Vote (speech), and Closing Ceremonies.

Campaigning

- No campaigning should take place prior to the State Conference.
- Officer candidates will have the opportunity to have campaign booths (tables) at the State Leadership and Skills Conference. Campaign material may include posters, displays and literature that you wish to share. A table and location will be provided, but all other materials are the responsibility of the candidate.
- No campaign material shall be attached to the walls or other property of the conference facility. Officer candidates should also follow any and all policies of the hotel they may be staying at or other locations they may visit. The officer candidate is responsible for any damage caused by their campaign.
- Time will be provided for delegates to "meet the candidates". Business sessions are reserved for campaign speeches and election of officers. Voting delegates are to sit in a reserved section during these sessions. No campaign hand-out material is permitted during these sessions.
- All local chapters are expected to encourage and observe good taste in the promotion of their candidates so as not to disrupt any planned event of the conference, including competitions. Due to this being a high profile, annual event, it is mandatory that candidates, delegates, and those acting on behalf of candidates reflect the conduct expected.
- With respect for anti-litter concerns and cost to individuals and local chapters, campaign materials should be held to a minimum. Personal contact and the organization of a campaign develop leadership ability in a candidate to a greater degree than promotional giveaways. Food (including candy) and/or beverage are prohibited in the campaign area, and are not allowed as part of a campaign display. The State Executive Director or designee has the authority to restrict or limit certain amount of spending and giveaways.
- It is the responsibility of each officer candidate to see that all campaign material is picked up and removed one hour prior to the election session. No campaign material will be allowed in the election session. It is the responsibility of the state officer candidate to ensure that campaign areas are kept neat and that promotional items do not cause litter problems. If materials are found in disorder or on the floor, then the problem will be addressed with the candidate and their chapter advisor.
- There will be NO campaigning after curfew.

Personal Information Form

Candidate Name (first middle last): _____

Date of Birth: _____ Shirt Size: _____

Home Address: _____

City: _____ State: _____ Zip: _____

Current Grade (mark one): ☐ 9 ☐ 10 ☐ 11

Personal Email (do not put student email): _____
*If you do not have a personal email, create one.

Cell Phone: _____

Home Phone: _____

Chapter / School: _____

School Address: _____

City: _____ State: _____ Zip: _____

School Phone: _____

CTE Program: _____

Personal Information Form (continued)

Advisor: _____

Advisor Email: _____

Advisor Work Phone: _____

Advisor Cell Phone: _____

Chapter Lead Advisor: _____

Chapter Lead Advisor Email: _____
*If Lead Advisor is same as Advisor, retype it please.

Principal / Director Name: _____

Principal / Director Email: _____

District CTE Director Name: _____

District CTE Director Email: _____
*If the Principal/Director is the same as the District CTE Director, please retype.

Parent / Guardian #1 Name: _____

Parent / Guardian #1 Email: _____

Parent / Guardian #1 Phone Number(s): _____

Parent / Guardian #2 Name: _____

Parent / Guardian #2 Email: _____

Parent / Guardian #2 Phone Number(s): _____

Personal Information Form (continued)

List any SkillsUSA Honors (offices held, awards received, etc.):

List any SkillsUSA related activities you have participated in at the local, state, or national level:

List any non-SkillsUSA Honors:

Favorite Hobbies, Interests & Activities:

Do you have any of the following social media accounts (check if you do):

Facebook ☐	Twitter ☐	Instagram ☐
Snapchat ☐	TikTok ☐	Tumblr ☐
YouTube ☐	Vimeo ☐	Pinterest ☐
LinkedIn ☐	Any Website ☐	Any Blog / Vlog ☐

List any others that you have which are not listed above:

Self-Assessment

Please rate your ability in the following areas and answer the following questions within the space provided. This is only for the knowledge of the SkillsUSA South Carolina Board of Directors and will not be made public. Please be honest.

Public Speaking	☐ Excellent	☐ Good	☐ Fair	☐ Poor
Writing Skills	☐ Excellent	☐ Good	☐ Fair	☐ Poor
Committee Work	☐ Excellent	☐ Good	☐ Fair	☐ Poor
Competitive Events	☐ Excellent	☐ Good	☐ Fair	☐ Poor
Parliamentary Procedure	☐ Excellent	☐ Good	☐ Fair	☐ Poor
Leadership Skills	☐ Excellent	☐ Good	☐ Fair	☐ Poor
Computer/Technical Skills	☐ Excellent	☐ Good	☐ Fair	☐ Poor
Self-Esteem	☐ Excellent	☐ Good	☐ Fair	☐ Poor

Why do you want to participate as a State Officer?

What do you want to learn from being a State Officer or accomplish during your time?

Why do you like your CTE Program and Advisor/Teacher?

What do you bring to the State Officer team and our State Association?

How has SkillsUSA made a difference in your life and/or that of your peers?

State Officer Code of Conduct

It is the responsibility of all SkillsUSA South Carolina State Officer to conduct themselves in a proper, businesslike manner at all times.

1. All officers are expected to attend and be on time to all meetings and events during the year.

2. All officers shall behave in a courteous and respectful manner; refrain from language and actions that might bring discredit upon them, their school, and their families or upon SkillsUSA South Carolina.

3. Officer conduct not conducive to a business environment will not be allowed. Such conduct includes, but is not limited to, actions disrupting a business-like atmosphere, association with non-conference individuals or activities that endanger self or others.

4. All officers, participants and guests shall abide by the dress code at any function sponsors by SkillsUSA South Carolina.

5. There shall be no defacing of public property. The individuals responsible must pay any damages to the property or furnishing in the hotel room or building.

6. If male and female officer visit each other in their hotel rooms at any time, the door must be open. These visits must have prior approval of the State Executive Director or Leadership Team and an advisor must be present during these visits.

7. All officers will be in their own rooms by designated curfew and will not leave the room after curfew. Advisors will always do one or more room checks following curfew. Officers may expect the advisor to also follow up with a phone call to the room to check at any hour following curfew.

8. Officers shall keep the State Executive Director informed of their activities and whereabouts AT ALL TIMES. Accidents, injuries or illnesses must be reported to the State Executive Director when they occur.

9. Officers must always travel with a group (never alone) and should not go into hotel stairwells alone, areas that are poorly lit, or areas that have light pedestrian traffic.

10. Officers shall not possess alcoholic beverages, narcotics, tobacco products, vaping products (or anything similar), or firearms in any form, at any time, under any circumstances.

11. Use of tobacco product or the like are prohibited by all officers.

12. Officers of SkillsUSA South Carolina are prohibited form posting inappropriate or offensive materials on the Internet including personal websites, blogs, social media, etc. If inappropriate or offensive materials are found to exist, the officer will be asked to remove the material.

13. Officers must abide by the dress code established by the State Executive Director during SkillsUSA events.

14. Mandatory attendance is required of state officers at any sessions at any event where the officer is representing SkillsUSA South Carolina.

15. School attendance is mandatory when school is in session. Grades must be kept at an above average level. Any and all school work missed while on a SkillsUSA event must be made up in a timely manner.

Code of Conduct Agreement

In order that everyone may receive the maximum benefits from their participation, the "Code of Conduct" must be followed at all times. Note that participation is not mandatory. By voluntarily participating, you agree to follow the Code of Conduct rules and regulations or forfeit your personal rights to participate.

1. I will, at all times, follow all items listed in the State Officer Code of Conduct and this agreement form.
2. I will, at all times, respect all public and private property, including the hotel/motel in which I am housed.
3. I will spend each night in the room of the hotel/motel to which I am assigned.
4. I will strictly abide by the curfew established and shall respect the rights of others by being as quiet as possible after curfew.
5. I will not use alcoholic beverages, tobacco products, or similar. I will not use drugs unless I have been ordered to take certain prescription medications by a license physician. If I am required to take medication, I will, at all times, have the orders of the physician on my person. If there are school or district rules in place as well, I will follow those rules in addition to these.
6. I will not leave the hotel/motel without the expressed permission of my advisor. Should I receive permission, I will keep my advisor apprised of my location at all times.
7. My conduct shall be exemplary at all times.
8. I will, when required, wear my official identification badge.
9. I will attend, and be on time for, all general sessions, activities, and meetings that I am assigned to and/or registered for.
10. I will adhere to the dress code at all required times. When there is no dress code, I will dress in an appropriate manner consistent with school or professional dress codes.

Code of Conduct Violations

SkillsUSA South Carolina State Officers may be immediately expelled from any meeting or event for one or more of the following reasons:

- Possession of alcoholic beverages, narcotics, tobacco products, vaping products (or anything similar), or firearms in any form, at any time, under any circumstances.
- Gross violation of male and female room regulations.
- Gross damage to property or violation of hotel safety codes or criminal laws.
- Internet misuse.

SkillsUSA South Carolina State Officer may also be removed from office for one or more of the following reasons:

- Expelled from a meeting or event for the previously listed reasons.
- Failure to attend required meetings or events.
- Failure to follow rules, regulations and responsibility to act in a professional manner, including school disciplinary guidelines.
- Failure to meet appropriate deadlines without satisfactory explanation.
- Failure to complete any program activities.

By signing, I agree that if, for any reason, I am in violation of any of the rules listed in these code of conduct policies or in violation of any conference, school, or other rules, I may be brought before the appropriate person(s) for discipline. I also agree to accept the penalty imposed on me. I understand that any penalty and reasons for it will be explained to me before it is carried out. I further realize that the severity of the penalty may increase with the severity of the violation, even to the extent of being immediately sent home at my own expense. Parent/Guardians signing agree to the same.

_____ _____

Student Name Student Signature

_____ _____

Parent/Guardian Name Parent/Guardian Signature

Photography, Videography, and Sound Release

I hereby grant SkillsUSA and/or SkillsUSA South Carolina permission to make still or motion pictures and/or videos and sound recordings, separately or in combination, and also give a production company approved by SkillsUSA and/or SkillsUSA South Carolina permission to use the finished silent or sound pictures, and/or sound recordings, and/or video as deemed necessary. Further, I so hereby relinquish to SkillsUSA and/or SkillsUSA South Carolina all rights, title, interest in, and income from the finished sound or silent motion/video pictures, still pictures, and/or sound recordings, digital files, negatives, prints, reproductions, and copies of the originals, negatives, recording duplicates and prints, and further grant SkillsUSA and/or SkillsUSA South Carolina the right to give, sell, transfer, and/or exhibit the same to any individual, business firm, publication, television station, radio station or network, or governmental agency, or to any of their assignees, without payment or other consideration to me. My agreement to perform under camera, lighting, and stated conditions is voluntary, and I do hereby waive all personal claims, causes of action, or damages against SkillsUSA and/or SkillsUSA South Carolina, and the employees thereof, arising from a performance or appearance.

_____

School Name

_____

Advisor's Name

_____ _____

Student Name Student Signature

_____ _____

Parent/Guardian Name Parent/Guardian Signature

*Parent/Guardian only needed if student is under 18 years of age.

SkillsUSA Personal Liability and Medical Release Form

I hereby agree to release SkillsUSA Inc. and SkillsUSA South Carolina Inc., its representatives, agents, servants and employees from liability for any injury to the named person, resulting from any cause whatsoever occurring to the named person at any time while participating as a State Officer, including travel to and from planned SkillsUSA events, excepting only such injury or damage resulting from willful acts of representatives, agents, servants, and employees. I do voluntarily authorize the State Officer leaders, advisors, assistants and/or designees to administer and/or obtain routine or emergency diagnostic procedures and/or routine or emergency medical treatment for the named person as deemed necessary in medical judgement. Parents/guardians of participant will allow emergency medical treatment to be administered as needed. Any further treatment will require parental/guardian consultation. I agree to indemnify and hold harmless SkillsUSA Inc. and SkillsUSA South Carolina and its representatives, agents, servants and employees and/or assistants and designees from any and all claims, demands, actions, rights or action, and/or judgements by or on behalf of the named person arising from or on account of said procedures and/or treatment rendered in good faith and according to accepted medical standards Having read and understood completely the "SkillsUSA South Carolina State Officer Code of Conduct" of SkillsUSA Inc., I do hereby agree to follow the procedures and practices described. I fully understand that this is an educationally activity and will, to the best of my ability apply myself for the purpose of learning and will uphold, at all times, the finest qualities of a person representing SkillsUSA and SkillsUSA South Carolina.

Note: All persons under legal age must have a parent or guardian sign the Registration, Personal and Liability Release Form. If you are age 18 or older, please indicate that on the form. Otherwise, this form will be returned for a parent/guardian signature. All participants must sign this form.

Participants: Be sure that you understand the "SkillsUSA South Carolina State Officer Code of Conduct". Any person violating these rules may be sent home at their own expense, may cause other participants form their school to be sent home, or may otherwise disqualify their participants form participating at a State Officer.

SkillsUSA Personal Liability and Medical Release Form

<table>
<tr><td colspan="3">SkillsUSA State Association:
South Carolina</td><td colspan="3">Parent/Guardian Names (if participant is under age 18):</td></tr>
<tr><td colspan="3">Division:</td><td colspan="3">Parent Phone Number (including area code)</td></tr>
<tr><td colspan="3">Participant's Name (First, Last)</td><td colspan="3">Name of SkillsUSA Advisor for participant's occupational area:</td></tr>
<tr><td colspan="3">Participant's Home Address:</td><td colspan="3">School/Chapter:</td></tr>
<tr><td>City:</td><td>State:
South Carolina</td><td>Zip Code:</td><td colspan="3">Mailing Address of above school/chapter:</td></tr>
<tr><td>Home Phone (incl. area code):</td><td colspan="2">Cell Phone (including area code):</td><td>City:</td><td>State:
South Carolina</td><td>Zip Code:</td></tr>
<tr><td>Age:</td><td>Date of Birth (MM/DD/YY)</td><td>Choose One:</td><td colspan="3">School Telephone Number (including area code):</td></tr>
<tr><td colspan="3">Email Address (personal, no school emails)</td><td colspan="3">Participant's Shirt Size:</td></tr>
<tr><td colspan="6"></td></tr>
<tr><td colspan="3">Name of Teacher/Adult chaperoning participant to conferences:</td><td colspan="3" rowspan="2">Does the participant have a disability that meets criteria specified in the Americans with Disabilities Act (ADA)? If so, we will contact you for more information.</td></tr>
<tr><td colspan="3">Teacher/Adult Cell Phone (including area code):</td></tr>
<tr><td colspan="4">I have read and completely understand the Personal Liability and Medical Release Form, the Code of Conduct, the Release of Personal Information Through Lead Retrieval System statement, and the Photography and Sound Release agreement, and by checking the box, do hereby agree to abide by these in their entirety, accept the conditions of the agreements, and completely release SkillsUSA's national and state associations.</td><td colspan="2">Participant, check here if you are over age 18 and attest. ☐</td></tr>
<tr><td colspan="4">I have read and completely understand the Personal Liability and Medical Release Form, the Code of Conduct, the Release of Personal Information Through Lead Retrieval System statement, and the Photography and Sound Release agreement, and by checking the box, do hereby agree to abide by these in their entirety, accept the conditions of the agreements, and completely release SkillsUSA's national and state associations. I have provided all necessary medical information t othe adult chaperoning my child at events so that this person may act on my behalf in case of medical emergencies.</td><td colspan="2">Parent/Guardian, check here to attest for participant if under age 18. ☐</td></tr>
</table>

Internet Code of Conduct

As a participant as a State Officer, you represent your school, your state association and the national SkillsUSA association. As you post content to personal and public web pages or social media, as listed in this application, keep in mind that people you do not know, including potential employers or admissions officer, have the ability to review and archive your personal space. These personal sites are being used as a point of reference to your site and social media accounts. Be sure your personal materials, including comments, photographs, video or sound files, are age appropriate and would not embarrass you or those you represent if they were viewed by SkillsUSA and/or SkillsUSA South Carolina staff, business partners, or instructors.

E-mail addresses: If your personal email address does not project a professional image, create a new email address for any SkillsUSA South Carolina correspondence. Be sure to check e-mail daily as opportunities and information are offered via e-mail.

As a State Officer, I will represent SkillsUSA South Carolina with respect. This means that during my participates as a State Officer, any content I post on the internet where SkillsUSA and/or SkillsUSA South Carolina is mentioned or other sites will be reviewed by my advisor, parent, or state executive director. My email address used for SkillsUSA South Carolina related business must be reviewed by an authorized adult such as my advisor, parent, and state executive direct. I also understand that these websites and social media will be monitored and I may be requested to remove material.

If I fail to do so and post inappropriate or unapproved material, I may no longer be able to participate as a State Officer for violating the State Officer Code of Conduct.

I have read and understand the information in this document. I agree to abide by this policy for the duration of any office I have been elected or appointed for SkillsUSA South Carolina.

Student Name	Student Signature	Date

I have read and I understand the SkillsUSA South Carolina State Officer Internet Code of Conduct. I agree to support the guidelines for the above-named student to the best of my ability.

Parent/Guardian Name	Parent/Guardian Signature	Date
SkillsUSA Advisor Name	SkillsUSA Advisor Signature	Date
School CTE Administrator Name	School CTE Administrator Signature	Date

Candidate Agreement Form

I have read and understand the qualifications of the SkillsUSA South Carolina officers and realize the duties of the officer that I am seeking. If elected, I agree to be present and to participate in all required SkillsUSA South Carolina activities during my term of office. Also, if elected, I agree to fulfill my duties to the best of my ability.

- As a SkillsUSA South Carolina State Officer, you will be required to attend the following activities (dates are subject to change):
- State Officer's Workshop → June 2022, location and exact dates TBD (2-3 day trip)
- National Officer Training → June 19-21, 2022, Atlanta, GA
- National Leadership and Skills Conference (NLSC) → June 20-25, 2022, Atlanta, GA (Approximate cost $2,500)
- Washington Leadership Training Institute (WLTI) → September 2022, exact dates TBD (5-day trip) – (Approximate cost $1,500)
- Fall Leadership Conference Planning Meetings → Various dates between June and October 2022, most will be virtual.
- Fall Leadership Conference (FLC) → October or November 2022, location and exact dates TBD (1-2 day trip)
- State House Visit → February 7, 2023, Columbia, SC
- State Leadership and Skills Conference → March 2023, Greenville, SC, exact dates TBD (4-day trip)
- Various speaking engagements and meetings with area schools, business and industry, and community locations.

All State Officer Expenses will be paid by the school.

I certify that I am a member of my local chapter and in good standing within the chapter.

_____ _____

Candidate Signature Date

As this SkillsUSA South Carolina State Officer Candidate's Local Advisor, it is without reservation that I recommend them as a SkillsUSA South Carolina State Officer.

_____ _____

Local Advisor Signature Date

State Officer Candidate Endorsements

The endorsements for _____, who is a choice of our chapter, are below. To the best of our knowledge, this individual meets the qualifications for the officer of a SkillsUSA South Carolina State Officer and if chosen, will receive the enthusiastic support of the school, the chapter, and the advisor during participation in the program.

The Department of Education and local school systems operate under guidelines of the Quality Basic Education Act, established in 1986. In order to participates, students must qualify and meet the required criteria according to this law. Travel funds for instructors are not a direct line budge item from the state, but are contained in the FTE formula. More than adequate funds are usually allocated and are earned by the school through FTE accounting procedures. As the administer, I agree to provide travel money for the advisor to carry out the tasks of the program for which the SkillsUSA South Carolina member is participating in.

During State and National activities, we understand that the State Executive Director and Leadership Team will oversee the State Officer activities and be responsible for the supervision of the participant with the aid of local advisors for the state officer. A local advisor will be provided by the school to attend all State Officer activities with the student. State Officer participants must commit to participate fully in all required FLSP activities. Extraordinary exceptions may be requested for consideration by the Leadership Team and/or Sate Executive Director.

We understand that necessary support of travel and participation is important for both the participant and their advisor and we are willing to support their needs. We have fully reviewed and understand the SkillsUSA South Carolina State Officer participant information overview, application, agreement forms and other relate documentation.

All officer and advisor/chaperone expenses will be paid by the school and/or district.

Endorsements

_____	_____	_____
Parent/Guardian Name	Parent/Guardian Signature	Date
_____	_____	_____
Chapter Advisor Name	Chapter Advisor Signature	Date
_____	_____	_____
School Principal/Director Name	School Principal/Director Signature	Date
_____	_____	_____
District CTE Supervisor Name	District CTE Supervisor Signature	Date